CODELATHE LLC

# Tonido Cloud Admin Guide

# Installing and Managing Tonido Cloud

CodeLathe LLC 10/27/2012

(c) CodeLathe LLC 2012. All Rights Reserved

# Contents

1.	Introduction
2.	Pre-Requisites
3.	Installation4
4.	Installation on Ubuntu/Debian Linux4
5.	Apache Configuration5
6.	Tonido Cloud Installation: Uploading ZIP5
7.	Tonido Cloud Installation: License File6
8.	Tonido Cloud Setup6
9.	Tonido Cloud Configuration6
10.	Local Storage Configuration7
11.	Tonido Cloud installer: Basic Check8
12.	Tonido Cloud Installer: Extended Check9
13.	Additional Configuration10
14.	Active Directory Configuration11
15.	LDAP Configuration11
16.	Admin UI12
17.	Tonido Cloud User UI16
18.	Customization16
19.	Backing up17
20.	Reset Tonido Cloud17
21.	Updating Tonido Cloud18
22.	Troubleshooting

#### **1. INTRODUCTION**

Tonido Cloud is a highly scalable Cloud Storage and Sync solution suitable for deployments from 10s of users to millions of users.

For small deployments, you can use Tonido Cloud with Local Storage configuration. For larger deployments, you would want to use redundant object storage systems like open stack or Amazon S3.





#### 2. PRE-REQUISITES

You can run Tonido Cloud either on the intranet or internet. If running TonidoCloud on the internet, you must obtain a domain to set up TonidoCloud.

FTP software (optional) – In order to transfer files between your computer and web server you will need a decent FTP software such as WinSCP or FileZilla.

- 1. A working Apache server installation is required. Apache can be installed and run on Windows or Linux. Recommended OS is Linux Ubuntu/Debian 64 bit.
- 2. PHP 5.3 and above
- 3. Mongo DB Mongo DB is a scalable, high-performance open source NOSQL database.
- 4. PHP ionCube Loader Extension The PHP files given to you will be protected. You will require the ionCube loader extension to run the files.

IMPORTANT NOTE:We strongly recommend latest versions of Ubuntu, PHP and<br/>MongoDB.For a fresh install of Ubuntu OS, PHP and MongoDB, you can follow<br/>the steps in this guide.For installing TonidoCloud on existing systems, please make sure<br/>PHP mongodb driver version is compatible with MongoDB version.<br/>There are known issues with PHP 5.3.X and MongoDB 2.2.X

#### 3. INSTALLATION

We only officially support Tonido Cloud on Linux, even though setups on Windows, Mac OSX might work. This specific guide only provides instructions for installation on Linux.

#### 4. INSTALLATION ON UBUNTU/DEBIAN LINUX

Install Apache2, PHP5

sudo apt-get install apache2 php5

Install PHP5-GD

sudo apt-get install php5-gd

Enable Apache mod rewrite module

sudo a2enmod rewrite

Install PHP Pear

sudo apt-get install php-pear php5-dev

Install PHP Mongo drivers

sudo apt-get install build-essential

sudo pecl install mongo

4 | CodeLathe LLC

Enable Mongo Drivers to PHP. Add to php.ini (/etc/php5/apache2/php.ini)

extension=mongo.so

Add Mongo DB software download repo to /etc/apt/sources.list file

deb http://downloads-distro.mongodb.org/repo/ubuntu-upstart dist 10gen

Add GPG Key

sudo apt-key adv --keyserver keyserver.ubuntu.com --recv 7F0CEB10

Update

sudo apt-get update

Install Mongo DB

sudo apt-get install mongodb-10gen

**Restart Apache** 

sudo /etc/init.d/apache2 restart

#### 5. APACHE CONFIGURATION

Apache configuration file for the domain has to set "AllowOverride all" enabled.

ride all	-,				
w denv					
n all					
	n all				

Make sure to restart Apache after making that change to the configuration.

#### 6. TONIDO CLOUD INSTALLATION: UPLOADING ZIP

You will receive the contents of Tonido Cloud files in a zip file. Unzip the contents to a folder of your choice.

- 1. Unzip and copy the whole program into a directory on your server.
- 2. You can unzip and copy to any folder of your choice. However, folders that are available for access via a browser are usually
  - a. /var/www
  - b. /home/YOURNAME/public\_html
  - c. /var/www/YOURNAME/httpdocs
  - d. /usr/accounts/a/b/YOURNAME/httpd etc, etc.

Basically, in your FTP area look for a "www" or "public\_html" or "htdocs" or "httpdocs" or "wwwroot" folder. These are the common folder names for what is referred to as the "webroot", which is where all website content is served from.

For the purpose of this document, the folder on the server to which you have uploaded the files will be referred to "WEBROOT".

**NOTE:** When you unzip and copy cloud source to the document root, make sure the .htaccess file on the WEBROOT directory is copied properly. Tonido Cloud will not work if .htaccess is not copied properly. In Linux, go to your WEBROOT directory and type the command "Is –ail" to verify if .htaccess is available under the WEBROOT directory.

## 7. TONIDO CLOUD INSTALLATION: LICENSE FILE

You will be issued a license file for Tonido cloud in the form of license.xml. The license.xml file must be stored under the WEBROOT/config directory.

NOTE: If there is ANY changes to license.xml file, Tonido Cloud software will not work properly.

### 8. TONIDO CLOUD SETUP

Once Tonido Cloud files are copied to web server root, you need to modify the basic configuration of the Cloud server.

- 1. Copy the WEBROOT/config/cloudconfig-sample.php to WEBROOT/config/cloudconfig.php
- 2. For Local Storage Configuration: Copy the WEBROOT/config/localstorageconfig-sample.php to WEBROOT/config/localstorageconfig.php

#### 9. TONIDO CLOUD CONFIGURATION

You can edit the cloudconfig.php file and change the configuration to suit your environment. Some important variables are explained below.

Parameter	Value	Notes
TONIDOCLOUD_SERVICENAME	Tonido Cloud	Name of the service
TONIDOCLOUD_SERVER_URL	http://www.mydomain.com	Make this point to your actual domain
TONIDOCLOUD_DBSERVER	mongodb://localhost:27017	Location of Mongo DB
TONIDOCLOUD_DEFAULT_TIMEZONE	America/Chicago	Timezone to use. For valid values: see
		http://www.php.net/manual/en/timezon

		es.php
TONIDOCLOUD_DEFAULT_SIZE_PERU	2147483648	Set this to the default storage limit per
SER		user. This can be modified for specific
		users as needed.

#### Email Settings

Parameter	Value	Notes	
TONIDOCLOUD_FROM_EMAIL	cloud@cloud.com	From Email Address	
TONIDOCLOUD_FROM_EMAIL_NAME	Tonido Cloud	From Name	
TONIDOCLOUD_REPLY_TO_EMAIL	cloud@tonidolive.co	Reply To Email	
	m		
TONIDOCLOUD_REPLY_TO_EMAIL_NAME	Tonido Cloud	Reply To Name	
TONIDOCLOUD_USE_EMAIL	{mail smtp sendmail	Mail uses local mail settings, smtp uses a	
	}	remote smtp server to send email,	
		sendmail uses sendmail configuration.	
TONIDOCLOUD_SMTP_HOSTNAME	mailserver.domain.c	Only needed if using smtp	
	om		
TONIDOCLOUD_SMTP_PORT	23	Only needed if using smtp	
TONIDOCLOUD_SMTP_AUTH	true   false	Whether SMTP should authenticate with	
		user/password or not	
TONIDOCLOUD_SMTP_AUTH_USER	Username	If SMTP authentication is enabled, what	
		username to use	
TONIDOCLOUD_SMTP_AUTH_PASSWORD	Password	If SMTP authentication is enabled, what	
		password to use	

#### **Advanced Settings**

Parameter	Value	Notes
TONIDOCLOUD_OP_MODE	PROD	Setting as DEV is useful for advanced troubleshooting.
TONIDO_MIN_PASSWORD_STRENGTH	8	Minimum characters for each password
TONIDOCLOUD_AUTOMATIC_ACCOUNT_AP PROVAL	{0 1}	Whether admin approval is required for creating accounts or not 0 - No Automatic Approval, Admin has to approve account, 1 - Automatically Approved
TONIDOCLOUD_WAITINGFORAPPROVAL_E MAIL_TO_ADMIN	{0 1}	Whether to send email to admin when a new account is signed up and waiting for admin approval
TONIDOCLOUD_SESSION_TIMEOUT_IN_DA YS	1	Default number of days the user login cookie information will be saved.
TONIDOCLOUD_ADMIN_USER	admin	Default user name for super admin account
	password	Default password for super admin account. Installer will warn if this password is not changed.
TONIDOCLOUD_AUTH	{DEFAULT ACTIVEDIR ECTORY LDAP}	Authentication system to use. Default is the built-in system. Additional option is to use Active Directory or LDAP.

# 10. LOCAL STORAGE CONFIGURATION

You can edit the localstorageconfig.php file and change the configuration to suit your environment. Some important variables are explained below.

Parameter	Value	Notes
TONIDO_LOCALSTORAGE_TOPLEVELFOLDER	/path/to/data	This is the location where the Tonido cloud user's files and folders and stored. For local storage in Linux, you can choose a folder such as /opt/tonidocloud/data. For purpose of this document this folder will be referred as "LOCAL_STORAGE_ROOT"
TONIDO_LOCALSTORAGE_DBSERVER	mongodb://localhost:27017	Location of Mongo DB
TONIDO_LOCALSTORAGE_FILESPERCONTAINER	5000	Advanced: Number of files in each container
TONIDO_LOCALSTORAGE_FOLDERSPERCONTAINER	5000	Advanced: Number of folders in each container
	3	Number of versions to keep when a file is updated.

Ensure that the Apache Webserver process can write to the LOCAL\_STORAGE\_ROOT directory.

sudo chown -R www-data:www-data /path/to/data

#### 11. TONIDO CLOUD INSTALLER: BASIC CHECK

After copying the tonido cloud files to your document root, open your browser and enter <u>http://<your domain>/install/index.php</u>. If everything is configured correctly, you will open the Tonido Cloud installer page. The installer checks various configurations related to your Tonido Cloud working environment and reports problems it finds. This allows you to fix things and get all the issues resolved before proceeding to deployment.

		localhost/install/index.php
--	--	-----------------------------

Cloud without any problems on your server.

🖙 🐨 🖉 🚼 🔻 Google

Q

#### **1. Checking Tonido Cloud Requirements**

Requirement	Status	Help
Apache Web Server	ок	Notes
Apache Mod Rewrite	ок	Notes
PHP 5.3 or higher	ок	Notes
PHP Mongo library	ок	Notes
PHP GD library	ок	Notes
PHP OpenSSL library	ок	Notes
PHP ionCube loader extension	ок	Install ionCube Loader

#### 2. Tonido Cloud Server Information

Information	Value
OS	Linux
WebServer	Apache/2.2.22 (Ubuntu)
PHP memory_limit	100M
PHP post_max_size	50M
PHP upload_max_filesize	50M

- Apache Web Server: Requires Apache 2.x web server
- Apache Mod Rewrite: Requires that Apache has mod rewrite module enabled and active
- PHP 5.3 or higher: Requires PHP v5.3
- PHP Mongo Library: Requires that the PHP Mongo DB Drivers are installed
- PHP GD Library: Requires that the PHP GD library is installed
- PHP OpenSSL library: Requires that PHP OpenSSL library is installed
- PHP ionCube Loader Extension: Tonido Cloud PHP files are protected using ioncube encoder. To get it working you need to install the ioncube decoder. Click on the "Install ionCube Loader" link to get instructions on configuring ionCube loader on your environment. Choose "Local Server" when selecting your environment.
- PHP bcmath extension Ensures that the PHP bcmath extension is available
- PHP SimpleXML extension Ensures that the PHP SimpleXML extension is available
- **PHP LDAP library (optional)** Ensures that the PHP LDAP extension is available. This is optional and only required if using LDAP or Active Directory authentication
- Install in Server WWW root folder Ensures that the tonido cloud install is in the main server root and not in the subfolder, ie. http://mydomain.com and not http://mydomain.com/cloud
- CloudConfig.php Readable: Ensures that the cloudconfig.php file is available
- LocalStorageConfig.php Readable: Ensures that the localstorageconfig.php file is available

After all checks are "OK", go to "Extended Checks".

#### 12. TONIDO CLOUD INSTALLER: EXTENDED CHECK

9 | CodeLathe LLC

Once the basic checks are OK in the installer screen, click the "Extended Checks" link at the bottom of the installer. You will see the following screen, you might see some status as FAILED at this point.

Tonido Cloud Installation Preflight Ch	neck		1					
		Tonido Cloud Installation Preflight Check						
This page checks the requirements for running Tonido Cloud on your server. When all requirements are met, it is highly likely that you will run Tonido Cloud without any problems on your server.								
1. Checking Tonido Cloud Requirements								
Bequirement	Status	Help						
	Status		_					
Apache Web Server	OK	Notes						
Apache Mod Rewrite	OK	Notes						
PHP 5.3 or higher	ок	Notes						
PHP Mongo library	ок	Notes						
PHP GD library	ок	Notes						
PHP OpenSSL library	ок	Notes						
PHP ionCube loader extension	ок	Install ionCube Loader						
Scratch Directory Writable:/var/www/scratch	FAILED							
Config Directory Readable:/var/www/config	ок							
License.xml Readable:	FAILED							
LocalStorageConfig.php Readable:/var/www/config /localstorageconfig.php	ок							
2. Verification of Mongo DB connection								
Mongo DB connection OK								

- Scratch Directory Writable: The WEBROOT/scratch directory permissions need to be changed so that the Apache web server process can write to the folder. Usually chown -R www-data:www-data WEBROOT/scratch followed by chmod -R 700 WEBROOT/scratch would be sufficient.
- Config Directory Readable: Ensures the WEBROOT/config directory is readable
- Local Storage Path Writable: For Local Storage configurations, ensures that the path set in the LocalStorageConfig.php is writable.
- License xml Readable: Ensures your installation's license is valid.
- Admin Password Changed: Verifies that the default admin password has been changed in the cloudconfig.php file.
- Mod Rewrite Apache Configuration Setup Check: Verifies that the Apache Website configuration has mod rewrite rules allowed
- Email Configuration Check, Sending to email: Verifies that the email configuration is setup correctly

**Verification of Mongo DB connection:** Ensures that the mongo db server is running and the Tonido Cloud software can correctly connect with it.

**Tonido Cloud Update:** If you are updating from a previous version there might be additional steps to complete and will be discussed as part of the Tonido Cloud update. The information provided includes whether any updates are available, whether config files are up to date and whether the database schema has been updated.

#### 13. Additional Configuration

- 1. You can adjust the maximum file upload size by editing the WEBROOT/.htaccess file and setting the post\_max\_size and upload\_max\_filesize values.
- 2. To improve security, you should move the config directory to outside the WEBROOT directory. After moving it, simply specify the new location in the WEBROOT/localconfig.xml file.
- 3. To improve security, you should move the scratch directory to outside the WEBROOT directory. After moving it, simply specify the new location in the WEBROOT/localconfig.xml file.

# 14. ACTIVE DIRECTORY CONFIGURATION

Tonido Cloud comes with optional Active Directory (AD) authentication support. Instead of storing managing separate user passwords, Tonido Cloud can reuse your existing Active Directory information to authenticate users.

Since every organization's Active Directory schema can be different, the AD Authentication support is available as an open plugin that organizations can modify to suit their environment and schema.

- 1. Enable and activate the PHP LDAP module in your installation
- 2. Change TONIDOCLOUD\_AUTH config.php setting to "ACTIVEDIRECTORY"
- 3. Go to your config folder and rename adconfig-sample.php file to adconfig.php
- 4. Open the adconfig.php and modify the AD connection parameters
- 5. Important variables are explained below.

Parameter	Value	Notes
TONIDOCLOUD_AD_HOST	IPAddress or Hostname	IP Address or Hostname of Active Directory Server
TONIDOCLOUD_AD_PORT	389	LDAP Server Port
TONIDOCLOUD_AD_ACCOUNTSUFFIX	@tonidocloud.local	Domain specific login account suffix for each user.
TONIDOCLOUD_AD_BASEDN	DC=tonidocloud,DC=com	Hierarchy of People Objects DN where search is carried out
TONIDOCLOUD_AD_MAILATTRIBUTE	mail	AD entry attribute that contains the email address of the user

- 6. Open the URL http://<yourdomain.com>/install/adapi.php to test your Active Directory configuration. You can check two things using the test form. You can test user authentication and the ability for the system to extract the email address of the user from the Active Directory.
- 7. To change behavior of the LDAP Authentication plugin to suit your environment, you can change the plugin code at core/framework/adauth.class.php. The two PHP functions of note are authenticate and getEmailForUser.

### 15. LDAP CONFIGURATION

Tonido Cloud comes with optional LDAP authentication support. Instead of storing managing separate user passwords, Tonido Cloud can reuse your existing LDAP information to authenticate users.

Since every organization's LDAP schema can be different, the LDAP authentication support is available as an open plugin that organizations can modify to suit their environment and schema.

- 8. Enable and activate the PHP LDAP module in your installation
- 9. Change TONIDOCLOUD\_AUTH config.php setting to LDAP
- 10. Go to your config folder and rename ldapconfig-sample.php file to ldapconfig.php
- 11. Open the Idapconfig.php and modify the LDAP connection parameters
- 12. important variables are explained below.

Parameter	Value	Notes
TONIDOCLOUD_LDAP_HOST	IPAddress or Hostname	IP Address or
		Hostname of
		LDAP Server
TONIDOCLOUD_LDAP_PORT	389	LDAP Server Port
TONIDOCLOUD_LDAP_USERDNTEMPLATE	uid=^NAME^,ou=People,dc=maxcrc,dc=com	Connection String
		template to use
		when connecting
		to LDAP server,
		here ^NAME^ will
		be replaced with
		actual username
TONIDOCLOUD_LDAP_SEARCHDN	ou=People,dc=maxcrc,dc=com	Heirarchy of
		People Objects
		DN to search
		under
TONIDOCLOUD_LDAP_USERFILTERTEMPLATE	(&(objectClass=inetOrgPerson)(uid=^NAME^))	Filtering People
		Objects with
		specific user
		name specified by
		^NAME^
	mail	LDAP entry
		attribute that
		contains the
		email address of
		the user

13. To change behavior of the LDAP Authentication plugin to suit your environment, you can change the plugin code at core/framework/ldapauth.class.php. The two PHP functions of note are authenticate and getEmailForUser.

#### 16. Admin UI

Tonido Cloud comes with a full Administration UI that allows system administrators to manage the system. The credentials for the admin is stored in the cloudconfig.php.

To access the admin interface, you need to open a specific url, http://<yourdomain>/ui/admin/index.html

The Admin UI allows you to see a summary of the Tonido Cloud system in the dashboard once you login.

Tonido Cloud		Dashboard	Cloud Site
2 Admin	Home Dashboard		
HOME T Dashboard USERS Add Users Manage Users MISC	10       Total Users         17       Full Access Users         3       Guest Access Users	30 GB Total Storage Allocated 10 GB Used Space 20 GB Unused Space	Licensed Accounts (25) Licenses Expiry (2013-08-10) Licensed To (John Gilbert)
¥ Settings ★ Logout	Latest Users Added		
	Email	Username Created On	Status

and the second second		2012-Oct-24 03:12:40	Guest Access
and growing out		2012-Oct-24 03:12:40	Guest Access
our grounds on		2012-Oct-24 03:12:40	Guest Access
rates and proton	realities (2)	2012-Sep-24 12:00:03	Full Access
and the second second second	1007100000	2012-Sep-22 07:09:10	Full Access
rates growth on	100000000	2012-Sep-13 08:18:33	Full Access
Louis grounds con		2012-Aug-25 10:51:32	Full Access
anano@gent.com	anachus	2012-Aug-24 12:19:35	Full Access
ration@utur.com	mathem	2012-Aug-23 10:46:15	Full Access
and a fight state of the	1000	2012-Aug-23 01:26:34	Full Access

Size	Created On	Who	How	
763 KB	2012-Sep-24 12:00:25	100000000000000000000000000000000000000	web	
42 KB	2012-Sep-24 12:00:25	1000700100	web	
6 MB	2012-Sep-24 12:00:25	1100/100102	web	
581 KB	2012-Sep-22 07:11:34	100712-0000	web	
42 KB	2012-Sep-22 07:11:34	100710-0000	web	
548 KB	2012-Sep-22 07:11:34	100712-0000	web	
760 KB	2012-Sep-22 07:11:34	and parameters	web	
606 KB	2012-Sep-22 07:11:34	10710000	web	

- **Number of Total Users**: The number of active user accounts in the system. This is the number that is checked against your license.
- Number of Full Access Users: Full Access users are accounts with personal allocated storage space.
- **Number of Guest Users:** Guest users are accounts that don't have personal allocated storage space. They only can access content shared with them.
- Total Storage Allocated: This is the total storage space allocated for all users.
- Total Storage Used: This is the actual storage space used by all users.

**License Summary:** The Admin UI also allows you to see a summary of your License information including number of accounts, issue date and expiry date.

Version Summary: The Admin UI shows you version information and whether an update is available.

To manage specific users, you have to click on "Manage Users" link on the top bar.

Tonido Cloud			Manage	Users	Cloud Site
<b>2</b> Admin	Home Manag	le Users			
HOME	Name or Email				
🕇 Dashboard					
USERS	User Status				
+ <b>9</b> Add Union	All		•		
Manage Users	Search				
A Manage Osers	Email	Username	Last Login	Status	Size
WISC	an signal of	1000	Oct 27, 2012	Guest Access	3 GB 0 B 3 GB and 0 B
X Settings	and quite or	100	Oct 27, 2012	Guest Access	2 GB 0 B 2 GB and 0 B
<ul> <li>Logout</li> </ul>	see 100 million	conversal.	Oct 26, 2012	Guest Access	2 GB 0B 2 GB and 0B
	and the second	second.	Oct 26, 2012	Guest Access	2 GB 0B 2 GB and 0B
	nation date	rates ()	Sep 24, 2012	Full Access	2 GB 19 MB 2 GB and 19 MB
	sallys, second	100,000	Sep 22, 2012	Full Access	2 GB 19 MB 2 GB and 19 MB
	ration devices	number des	Sep 13, 2012	Full Access	2 GB 298 MB 2 GB and 298 MB
	too and	-	Oct 16, 2012	Full Access	2 GB 0 B 2 GB and 0 B
	and the second s	and the fi	Oct 27, 2012	Full Access	10 GB 5 GB 5 GB and 5 GB
	trading and	- mailtain	Oct 27, 2012	Full Access	10 GB 5 GB 5 GB and 30 MB

Tonido Cloud © 2012 CodeLathe 🖪 🗈 v1.5.0.20751 | Release Notes | new version: 1.5.0.20751

**Search**: You can search for a specific user name or account using the search text box. For each user, you can see the status of various options.

- Full Access: Indicates if the user is a full user or not, you can disable the checkbox to make the user a "Guest User"
- Last Login: Indicates the last login time the user logged in into the system
- Storage Allocated: This is the total storage space allocated for that user
- **Storage Used w/Shares:** This is the storage space used by that user along with any storage used by shares shared with him. This is the value shown to the user when he logs in as his usage.
- **Storage Free:** This is the available storage space for that user.
- **Storage Committed:** This is the actual storage space used by that user uploaded to his private storage space.

Manage Users: You can manage a specific user by clicking on that user entry. It opens up the user management dialog.

Name: username2	Total Space: 2 GB
Email: user2@codelathe.com	Used Space: 🛄
Last Login: Oct 26, 2012	Free Space: 2 GB
Size in (GB)	
2	Delete Account
Jser Status	
Guest Access 💌	
Email Verified	

- Size in (GB): Change the allocated storage for that user
- User Status: Indicates whether is a Guest Account or Full User account
- **Email Verified:** Indicates whether the user account's email is verified. Note the user cannot login into the system without verifying his email address.
- **Delete Account:** Delete the user account and all associated data. This action is irreversible.

Add Users: You can add users to the system directly by clicking on the "Add Users" section in the side panel.

# Add New User

Username		
Email		
Password		
Add User		

# Import via CSV file

CSV format example:

philipmorris	pmorris@gmail.com	Password1
janewebster	jwebster@gmail.com	Password2

Choose File to Import

Choose File No file chosen

Import

You can add a single user directly by using the "Add New User" form. Or you can import a large number of user accounts by using the CSV import function. The CSV import expects a file with a specified format as specified. Please note that the CSV should be plain TXT file and not any other format.

# 17. TONIDO CLOUD USER UI

Once system is installed and configured, you can open the main user login screen by opening the http://<yourdomain.com> page.

#### 18. CUSTOMIZATION

 Logos: Change to your own logos by changing the logos at WEBROOT/resources/customization/ \*.png

- 2. URLs: Change the URLs and other parts of the interface by changing the WEBROOT/resources/customization/custom.xml
- **3.** News: Change the news feed shown in the home page for all users by modifying the WEBROOT/resources/customization/news.xml
- **4. Emails:** Change all the text and format of the emails sent out by the Tonido Cloud system by editing the templates at WEBROOT/resources/templates
- 5. 404: Change the 404 error message by editing the WEBROOT/resources/templates/404.txt file
- **6. Legal Documents:** Change the legal documents like acknowledgements, privacy policy and Terms of Service by editing the files under WEBROOT/resources/docs/\*.txt

#### 19. BACKING UP

To effectively backup Tonido Cloud, it is recommended to disable the Apache Web Server first and then do the backup.

The following components should be backed up

- 1. Your Tonido Cloud install files, customization files, config files etc.
- 2. All Tonido Cloud Mongo DB databases. Run mongodump

./mongodump This will dump 3 databases: tonidoclouddb, tonidosyncdb, tonidostoragedb to files

3. Local Storage: All files under the LOCAL\_STORAGE\_ROOT folder.

# 20. RESET TONIDO CLOUD

Sometimes it might be necessary to completely reset all the data in Tonido Cloud and begin fresh. \*WARNING\* only do this after full backup. It will not be possible to recover data.

1. All Tonido Cloud Mongo DB databases. Run mongo shell

#### ./mongo

use tonidoclouddb; db.dropDatabase(); use tonidosyncdb; db.dropDatabase(); use tonidostoragedb; db.dropDatabase();

2. Local Storage: All files under the LOCAL\_STORAGE\_ROOT folder.

# 21. UPDATING TONIDO CLOUD

New versions of Tonido Cloud might be released from time to time and it might be important to keep your Tonido Cloud installation up to date so that you get all the new bug fixes, security patches and new features.

#### **STEP 1: Getting Notified of New Tonido Cloud Releases**

Generally, new Tonido Cloud release availability will be notified in two ways:

- 1. By subscribing to the Tonido Cloud Mailing List
- 2. By seeing the version update available in the Tonido Admin interface

#### STEP 2: Preparing Backups

Note: \*Before any installation occurs, it is important to backup your data\*

- 1. Stop the WebServer
- 2. Backup your entire Tonido Cloud installation files from the server to a safe location.
- 3. Backup your MongoDB database (Go to Backing Up section)

#### **STEP 3: Preparing New Install**

- 1. Download the install from the download location into a new temporary location and unzip it.
- 2. Delete the config folder from the download location
- 3. Delete the scratch folder from the download location
- 4. Delete localconfig.php from the download location
- 5. Delete .htaccess file from the download location

#### STEP 4: Install

- 1. Copy over the files from the temp location to the server document root folder
- 2. Restart the Webserver
- 3. Open the install URL <u>http://<your domain>/install/index.php</u>
- 4. Make sure basic checks are ok
- 5. Click on Extended Checks
- 6. Section 3 in Extended Checks shows your Update with status and actions available
  - 3. Tonido Cloud Update

Module	Status	Notes
Database Schema	ОК	Database Version 2
Config Files	ОК	All Required Constants are defined
Build Version	UPDATE AVAILABLE	Installed Version 1.1.0.19719

- 7. If there was a Database Schema change, you will have to click on "Update" and the database will be upgraded.
- 8. If new configuration items were added, you will have to add them to the appropriate configuration files as specified in the **Config Files** and re-run the check till the checks pass.

- 9. After install checks are all OK, you can delete the "install" folder from the document root.
- 10. Your Upgrade is complete

## 22. TROUBLESHOOTING

When you experience errors or problems, it might be useful to look at log files when the error occurred. The following log files are useful to troubleshoot problems:

- 1. Tonido Cloud writes log files into WEBROOT/scratch/logs directory
- 2. Apache Error log files